

Further Information about Rod Donald Banks Peninsula Trustee Positions

The Rod Donald Banks Peninsula Trust is a Christchurch City Council controlled organisation founded in 2010 for the benefit of Banks Peninsula residents and visitors, with a focus on sustainable management, conservation and recreation.

The Trust deed provides for a maximum of nine Trustees of which seven are appointed by the Council and two by the Trust. Trustee positions are typically three years in length, with the opportunity to roll-over for a maximum of three terms. Terms are staggered so that not all fall vacant at the same time. The Trust prepares a Statement of Intent for Council approval annually and reports progress against performance indicators in this statement on a six monthly basis. The Trust also works to support Council policies. Within these parameters, Trustees control and manage a substantial capital fund of \$3.5 million independently. The Trust aims to take a leading role on Banks Peninsula, linking different groups and organisations together, supporting the work of existing groups and filling gaps in the mix where necessary. The Trust has a number of substantial projects in progress, underpinned by four strategic pillars of Access, Biodiversity, Knowledge and Partnership. Information about the current Trustees, projects, and the Trust's administrative and policy documents can be found on its website.

The Trust is currently management by a group of eight Trustees including six Council appointments and two Trust appointees. Three positions expire at the end of June and a further position is currently vacant. Three of the current Trustees have offered themselves for re-appointment.

The Trust is now seeking expressions of interest from people seeking to serve as Trustees. It has been asked by Council to review potential candidates and to make recommendations. New Trustees terms would be expected to commence in July or as soon as confirmed by Council thereafter.

In reviewing candidates the Trust will seek to ensure that it has a balance of representation from people with a good knowledge of Banks Peninsula, suitable skills and experience to participate effectively as part of its governance team and with sufficient time available to prepare for and attend meetings.

The Trust currently meets once every six weeks, with a break over the summer holiday. Meetings are currently held in Christchurch on a weekday morning and typically last 2½ hours. The meeting schedule will be reviewed once new Trustees are appointed. Trustees operate in a governance role supported by the Trust manager. Agenda papers are sent out a week in advance by the manager and Trustees should allow at least 2 hours to review papers prior to meetings. To date the Trust has also held an annual full day strategic planning meeting in February and Trustees attend additional meetings, including sub-committees and community meetings on an as needed basis. Regular communications are sent out by email. Candidates should therefore be prepared to allocate at least 80 to 100 hours per year to the Trustee role. The position is voluntary and to date Trustees have met their own expenses.

Rod Donald Banks Peninsula Trustee Position
Expression of Interest Form

Please complete and return this form along with your current CV, the names of two referees and any other relevant information to secretary@roddonaldtrust.co.nz before June 6, 2014.

Full name: _____

Residential Address: _____

Postal address: _____

Email address: _____

Current employment: _____

Gender: M/F Age: _____

Please state your previous experience with governance roles and voluntary organisations:

Please state the contribution you would bring to the role of Trustee:

Please summarise your experience, knowledge and feelings for Banks Peninsula and how you see the Rod Donald Banks Peninsula Trust helping it to develop:

Please state your availability to attend meetings and any constraints that would apply

If you need more space to answer our questions or to supply additional information, please feel free to extend your answers beyond this form.